**Minutes of the Strategic Planning Meeting Minutes held on 27th March 2025**

**Present:** Cllr B Beeley (Chairman), Cllr S Al-Hamdani,

Cllr R Blackmore, Mr K. Begley, Mr P Clegg, Mr A Fletcher, Mr P Sykes.

**1, Apologies received:** Cllr K Barton, Cllr K Dawson, Cllr P Gaul, Ms G Brownridge.

**2, Declarations of Interest**

**None declared.**

**3, Approval of Minutes 27 February 2025**

**With one amendment to the attendees, the minutes were accepted as a true record and signed by the Chairman. Proposed Cllr Al-Hamdani, seconded Cllr Blackmore.**

**4, To finalise the Neighbourhood Plan & Supporting documents**

Cllr Al-Hamdani explained that all the documents were now ready to submit for consultation. He asked the Clerk to share these documents with the committee as well as OMBC and PEAK and that if there were any comments or queries to please respond by 4th April.

Cllr Al-Hamdani advised a Parish action on air pollution was still to be added along with a final amendment to the Consultation Statement. The map has been slightly amended and recorded the change as at 1 January 2025.

**5, To discuss the Plan Submission**

Documents to be submitted are**:**

Neighbourhood Plan

Suggested Local Green Spaces

Consultation Statement,

appendix to Consultation Statement

 Condition Statement and Habitats Regulations Assessment (HRA)

 plus confirmation from OMBC that we do not need a Strategic Environment Assessment (SEA).

It was agreed Cllr Al-Hamdani and the Clerk will submit these together to ensure the most up to date versions are sent. The submission to include officers at OMBC and PEAK

Cllr Al-Hamdani advised that the new pages were now on the website, but there were a couple of alterations required and he would contact Easy Websites to facilitate.

It was agreed a press release would be arranged shortly to publicise and a programme of press releases was planned.

**6, To discuss £3500 Earmarked Reserves**

Cllr Al-Hamdani advised there would be a charge for the uploading of documents to he website, but once these were completed he did not anticipate there would be any further expenditure. It was agreed the Clerk would check whether there was any money k=left over from the freepost. When all expenditure on the Plan is complete the Committee can decide to return the balance of earmarked reserves to the general Parish budget.

Cllr Beeley thanked the Community members for all their support throughout the years. Mr Sykes reciprocated his thanks to Councillors, particularly Cllr Al-Hamdani and Cllr Beeley.

 **Next meeting**: Will be called as required.